

# Accessing Prescription and Dispense View

**Note:** These steps assume that your software is connected to the My Health Record system, the patient has a My Health Record and their individual healthcare identifier (IHI) has been validated in your system.

## STEP 1:

To access the patient's My Health Record:

- Select the **patient widget** (top-left corner)
- Then select **My Health Record**.

The screenshot shows the mmeX interface for patient KENNEY, REIDAR, Mr. The top navigation bar includes 'Home' and 'Close Patient'. A sidebar on the left contains icons for Messaging, Facility, Patients, Forms & Reports, Reference, and Settings. The main content area is divided into four columns: Actions, Clinical, Patient Details, and Speciality. The 'My Health Record' option is highlighted in the Clinical column. A red box labeled 'Patient Widget' points to the top right corner of the interface.

## STEP 2:

Click on 'Prescription & Dispense'.

The screenshot shows the 'My Health Record Documents' page for KENNEY, REIDAR, Mr. The page displays patient details such as DOB (1/08/1998), Age (19), Gender (Male), and Allergies (Bee products). The bottom navigation bar includes tabs for Access, Document List, Author a Document, Details, Medicare Overview, Prescription & Dispense, and Observation View. The 'Prescription & Dispense' tab is highlighted.

## STEP 3:

You can then apply filters to refine your search.

The screenshot shows the 'Prescription and Dispense View' for patient FRANK HARDING. The search filters are highlighted, showing 'Between Dates' from 01/01/2018 to 16/04/2018 and 'Group By' set to 'Prescription'. The view is grouped by Prescription from 1-Jan-2018 to 16-Apr-2018. A table lists prescribed medicines with their details, first and last dispense dates, and dispense status.

Prescribed	Medicine Details	First Dispense	Last Dispense	Dispensed
unavailable	Panadol	3-Apr-2018	3-Apr-2018	unavailable
unavailable	Tenaxil SR	28-Mar-2018	28-Mar-2018	unavailable
unavailable	Amoxil	26-Mar-2018	26-Mar-2018	unavailable
unavailable	fluconazole	22-Feb-2018	22-Feb-2018	unavailable

**Prescription and dispense records** contain information about medicines prescribed and dispensed by a healthcare provider. This view can display the name of a medicine (both the brand name as well as the active ingredients), the strength of the medicine, the directions and the form of the medicine prescribed. It can also display the date a medicine has been prescribed, the date it has been dispensed, and the number of repeats available on the prescription.

### Useful links

- For upcoming training opportunities, visit Events and Webinars:  
<https://www.digitalhealth.gov.au/newsroom/events-and-webinars>

For assistance contact the My Health Record helpline on  
**1800 723 471** or email [help@digitalhealth.gov.au](mailto:help@digitalhealth.gov.au)

