## Best Practice Fact Sheet

## Accessing Prescription and Dispense View

*Note*: These steps assume that your software is connected to the My Health Record system, the patient has a My Health Record and their individual healthcare identifier (IHI) has been validated in your system

STEP 1:	Request Clinical View Utilities MyHealth Record Bp Comms Help
<ul> <li>To gain access to the patient's Prescription and Dispense view, either:</li> <li>Select My Health Record tab, then View Prescription and Dispense from the menu; or</li> <li>Click on the Prescription and Dispense view button within the Current Rx screen.</li> </ul>	Card Denvirging       Card Set Set 14th Summary
STEP 2: The <b>Prescription and Dispense View</b> will appear in a collapsed medications overview (subject to any date filters that have been set). By default, the information is grouped by prescription and sorted by date. You can also <b>group by</b> the Generic name, PBS Item Code or Brand name of the medication. Click <b>View</b> to refresh your search.	Firm       27 Aug 2015       ▼ T α 27 Aug 2021       ♥ Prescription       ♥ Colapse Medications       ♥ Weild With a colapse of the colapse
STEP 3: Untick the <b>Collapse Medications</b> checkbox and click view box to <b>View</b> further details about the medication.	From 28 Sep-2012       To 28 Sep-2021       Gioup by:       Prescription       Collapse Medication       View       Save         Image: Collapse Medication       Image: Collapse Medication       Image: Collapse Medication       View       Save         Image: Collapse Medication       Image: Collapse Medication       Image: Collapse Medication       View       Save         Image: Collapse Medication       Image: Collapse Medication       Image: Collapse Medication       View       Save         Image: Collapse Medication       DoB 15-Jun-1933 (B8y)       SEX Male       H1 80030 G080 0004 5922       START         This view is not a complete record of the individual's medicines information.       START       START       START         Prescribed       Medicate Details       First Dispense       Last Dispense       Dispense       Dispense         24-Feb-2020       Aspirin       unavailable       unavailable       unavailable       unavailable       unavailable         3-Apr-2017       E-MYCIN 400 MG TABLET: FILM-COATED, 25 – Every 6 hours – Supply 25 – Dispense original and 1 repeats       a-Apr-2017       unavailable       unavailable         unavailable       E-MYCIN 400 MG TABLET: FILM-COATED, 25, BOTTLE – One Every 6 hours – Original dispense       3-Apr-2017       unavailable       unavailable         3-Apr-2017       Dispensed </td

## Accessing Prescription and Dispense View continued



**Useful links:** 

• For upcoming training opportunities, visit Events and Webinars: <u>https://www.digitalhealth.gov.au/newsroom/events-and-webinars</u>

For assistance contact the My Health Record helpline on **1800 723 471 or email help@digitalhealth.gov.au** 

number of repeats available on the prescription.

![](_page_1_Picture_6.jpeg)

Australian Government Australian Digital Health Agency

![](_page_1_Picture_8.jpeg)