



# Stop a prescribing record being sent to My Health Record

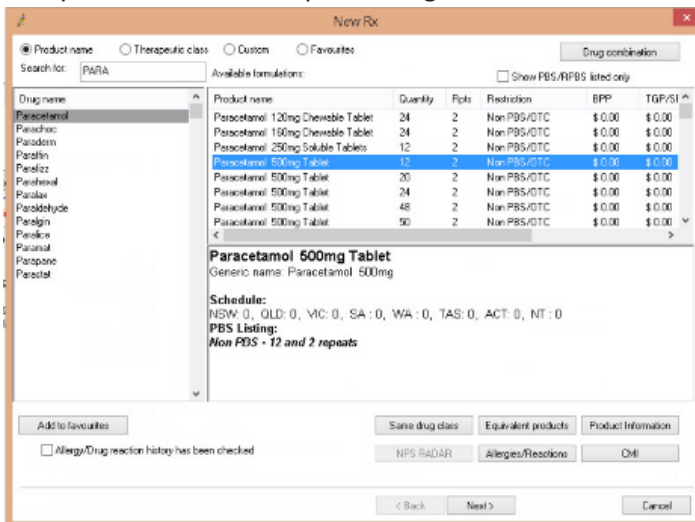
## Note:

For My Health Record registered organisations using electronic prescribing, prescribing documents will default to the **Send to My Health Record** option. To stop a prescribing document from being uploaded:

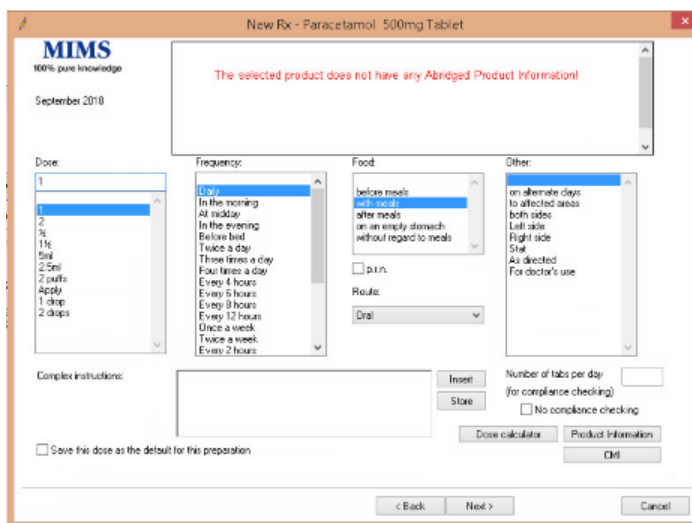
1. Select **New Rx** from the top menu (top-left corner)



2. Complete the next three prescribing screens



Screen 1



Screen 2



**New Rx - Paracetamol 500mg Tablet**

Availability	Quantity	Repeats	Restriction	BPP	TGP/SPC
	12	2	Non PBS	\$ 0.00	\$ 0.00
	20	2	Non PBS	\$ 0.00	\$ 0.00
	24	2	Non PBS	\$ 0.00	\$ 0.00
	48	2	Non PBS	\$ 0.00	\$ 0.00

Quantity:  Repeats:   Regulation 24

Prescribe as:  Private

Allow brand substitution

PBS Listing: Non PBS

Generate note:
 

- Medication prescribed
- Medication prescribed
- Medication started in hospital
- Medication started by specialist
- Medication started by patient
- Medication started elsewhere

Mark for printing  Mark as printed   
 Once only prescription  Long term medication

Screen 3

3. In the following screen, deselect **Send to My Health Record**

Send to My Health Record

**New Rx - Paracetamol 500mg Tablet**

Reason for prescription:

From existing condition list  New condition

Search:

Reason:
 

- Cataract
- Depression
- Hyperlipidaemia
- Hypertension
- Ischaemic heart disease
- Memory loss
- Osteoporosis
- Parkinson's disease

Keyword search:  Synonyms:

Left  Right  Bilateral  
 Acute  Chronic  
 Mild  Moderate  Severe  
 Fracture:  
 Displaced  Undisplaced  
 Compound  Comminuted  
 Spiral  Greenstick

Further details:

Add to Past History  
 Active  Inactive  
 Confidential  Include in summaries  
 Send to My Health Record  
 Save as Reason for visit  
 Add to diagnosis

For assistance, contact the Help line  
on 1800 723 471 (select option 2)  
[www.myhealthrecord.gov.au](http://www.myhealthrecord.gov.au)