



Uploading a Shared Health Summary

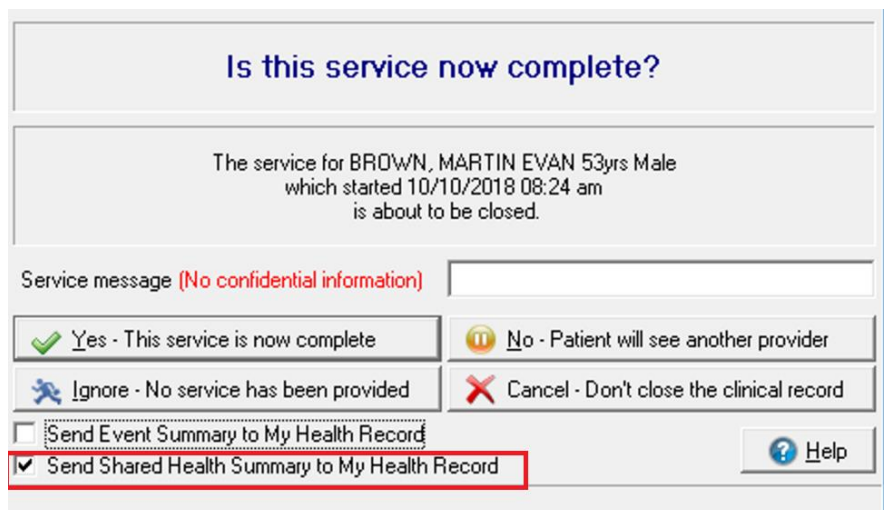
Note:

- These steps assume that your software is connected to the My Health Record system, the patient’s Individual Healthcare Identifier (IHI) has been validated in your system, and the patient has a My Health Record
- Before you begin, ensure that the patient’s clinical information in their local medical record is up to date.

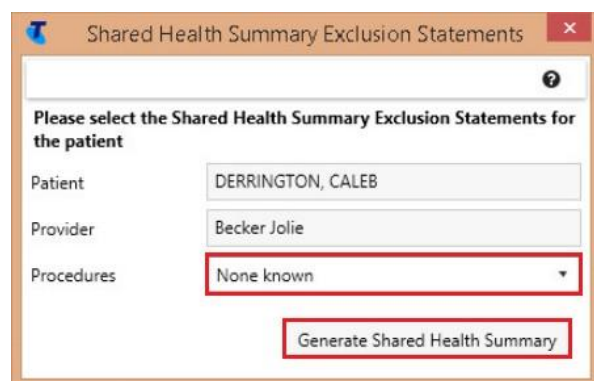
1. Select the **Open My Health Record** drop-down menu, then select **Generate a My Shared Health Summary**.



Alternatively, the following prompt will appear when exiting the patient’s local medical record. To send a shared health summary make sure the **Send Shared Health Summary to My Health Record** box is ticked, then complete service exit.



2. An **Exclusion Statement** will appear if information has not been recorded in the patient’s local medical record. Select **None Known** or **None Supplied** in the drop-down menu(s), then select **Generate Shared Health Summary**.





3. The shared health summary will auto-populate with information from the patient's local medical record. Tick/untick the items to include/not include in the shared health summary (right-side pane).

Attest to the statements at the bottom of the screen, then select **Save and Upload to My Health Record** (bottom-right corner).

Shared Health Summary
20 Mar 2017
CALEB DERRINGTON DoB 15 Jun 1933 (83y*) SEX Male IHI 8003 6080 0004 5922

MEDTESTORGSB27
Author: Dr Becker Jolie
Phone: (08) 6212 6900

Adverse Reactions
Substance/Agent: Penicillins (Allergy) Manifestations: Urticaria

Medications

Medication	Directions	Clinical Indication
Crestor; coated tablet; 20 mg	Dose: one tablet daily, Duration: 1333 days	Hyperlipidaemia
Avanza; coated tablet; 30 mg	Dose: one tablet nocte, Duration: 1468 days	Depression
Madopar; tablet; 200 mg, 50 mg	Dose: one tablet three times daily, Duration: 1468 days	Disease;Parkinsons
Actonel EC, Actonel EC Combi, Actonel EC Combi D; gastro-resistant tablet; 35 mg	Dose: one tablet weekly, Duration: 1468 days	Osteoporosis
Avapro HCT; coated tablet; 300 mg, 12.5 mg	Dose: one tablet daily, Duration: 1468 days	Hypertension
Monodur Durules; modified release	Dose: one tablet daily, Duration: 1468 days	Disease;Ischaemic heart

Shared Health Summary
 Adverse Reactions
 Penicillins (Allergy)
 Immunisations
 Immunisation:bioCSL Fluvox
 Immunisation:bioCSL Fluvox
 Immunisation:bioCSL Fluvox
 Immunisation:Pneumovax23
 Immunisation:Pneumovax23
 Medical History
 Problems / Diagnoses
 depression
 ischaemic heart disease
 hyperlipidaemia
 Parkinsons disease
 cataract
 loss of memory
 osteoporosis
 hypertension
 Medications
 Crestor Tablets; 20 mg
 Avanza Tablets; 30 mg
 Madopar 250 Tablets; 200 mg
 Actonel EC 35 mg Once-a-V
 Avapro HCT 300/12.5 Tabl
 Monodur Durules Sustained

I am the patient's nominated healthcare provider in accordance with the My Health Records Act 2012.
 I am providing ongoing care to this patient.
 I have prepared this Shared Health Summary in consultation with the patient.

Save and Upload to My Health Record

4. The shared health summary will save to the patient's local medical record in the **Documents and Results** section in the **Outgoing Documents** tab.

Communicare - JOLIEB

File Patient Transport Report Tools Help

Becker Jolie | Millennium Health Service (Community Health Centre) (No program selected)

Documents and Results

Document Date	Patient	Document	Provider	Status	My Health Record	Topic
20/03/2017	DERRINGTON, CALEB	"Shared Health Summary"	BECKER JOLIE	Saved	Upload	General & Unspecified

There will also be a new entry in the **Progress Notes** tab.

21/03/2017 CDA package "Shared Health Summary"
Topic: General & Unspecified;

Useful Links:

- **Shared Health Summaries – What they are, who can create them, and when to create them**
<https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/shared-health-summaries>
- **Communicare Software Simulator**
www.MyHealthRecord.gov.au > [For healthcare professionals > How To: View and upload clinical information > Upload clinical information > Access clinical software simulators](#)

For assistance, contact the Help line on 1800 723 471 (select option 2) www.MyHealthRecord.gov.au