Communicare Fact Sheet

Uploading a Shared Health Summary

Note: These steps assume that your software is connected to the My Health Record system, the patient has a My Health Record and their individual healthcare identifier (IHI) has been validated in your system

STEP 1:	📊 Charts 🔬 Services 🔒 Open My Health Record
Select the Open My Health Record dropdown menu, then select Generate a Shared Health Summary	Image: AIR Image: Claims Image: Second Control of
Alternatively, the following prompt will appear when exiting the patient's local medical record. To send a shared health summary make sure the Send Shared Health Summary to My Health Record box is ticked, then complete service exit.	Service exit Is this service now complete? The service for DERRINGTON, CALEB 88yrs Current Patient Male which started 06/12/2021 13:24:19 is about to be closed. Service message (No confidential information) Image: Service is now complete Image: Service has been provided Image: Service has been provided Image: Service has been provided Help
STEP 2: An Exclusion Statement will appear if information has not been recorded in the patient's local medical record. Select None Known or None Supplied in the drop-down menu(s), then select Generate Shared Health Summary .	Shared Health Summary Exclusion Statements Image: Stared Health Summary Exclusion Statements Please select the Shared Health Summary Exclusion Statements for the patient Patient DERRINGTON, CALEB Provider Becker Jolie Procedures None Supplied Medications None known Generate Shared Health Summary

Uploading a Shared Health Summary continued

STEP 3: The Shared Health Summary will auto-populate with information from the patient's local medical record. Tick/untick the items to include/not include in the shared health summary (right-side pane). Attest to the statements at the bottom of the screen, then	Nore Description Nore Description Shared Health Summary CALEB DERRINGTON Colspan="2">Colspan="2" Write & Description Colspan="2" Write & Description Minimum Minim Minim <
select Save and Upload to My Health Record.	International sections International se
STEP 4: The Shared Health Summary will save to the patient's local medical record in the Documents and Results section in the	Communicare - JOLIEB
There will also be a new entry in the Progress Notes tab.	06/12/2021 CDA package "Shared Health Summary" Topic: General & Unspecified;
To prevent Shared Health Summaries being uploaded:	
If the patient requests that no Shared Health Summaries be uploaded to My Health Record by your practice, go to Patient Biographics , click on the Administration tab then select "No" in the information sharing consent box where it states	Change Person Details Personal Soc Administration note: Do reading Production the status is a status is detained above to itanya Health Service Patent glaux Current Patent Status is detained above to itanya Health Service Advanced. Current glaux Current Patent Status is detained above to itanya Health Service Advanced. Current glaux
Patient Consents to Upload to My Health Record and click save. Note: prescription records may still be sent to My Health Record.	Infomation Shaing Consert Patient Conserts to Upbad to My Health Record C Yes C Intell Image: Sharing Cinical information with Training Health Service not yet proposed to patient. Consert Information Shaing Consert Status Image: My Health Record Registration Image: Review & Same Consert Status
relevant boxes when closing the consultation record.	
 Useful links For further information about shared health summaries visit: <u>https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/shared-health-summaries</u> 	

 For upcoming training opportunities, visit Events and Webinars: <u>https://www.digitalhealth.gov.au/newsroom/events-and-webinars</u>

For assistance contact the My Health Record helpline on **1800 723 471 or email help@digitalhealth.gov.au**



* Australian Digital Health Agency

Australian Government

