Stop a dispense record being sent to My Health Record

Note: *These steps assume that your software is connected to the My Health Record system, the patient has a My Health Record and their individual healthcare identifier (IHI) has been validated in your system*

STEP 1: On the patient dispense screen, near the top right of the **Drug or Repeat No** field, the **My HR?** indicator is set to **Yes** by default. To change this to No, select **Alt + E** as indicated on the screen. **Note:** If your patient does not have an advertised My Health Record or the pharmacist does not have their HPI-I linked in Fred, the indicator will be blank.	
STEP 2: **The My HR** selection will now be set to **No** and the dispense record will not be uploaded to the patient's My Health Record. Finalise the dispensing process. **Note:** Once a script has been finalised (dispensed), its My HR consent status cannot be changed. If you need to change the consent status you will need to delete and re-dispense the prescription.	

Dispense Errors and My Health Record

1. If you have made a dispense error (e.g. wrong drug or directions) that was uploaded to a patient's My Health Record, go back into the dispense record, edit the prescription as normal and finalise the dispensing encounter. The correct entry will then be re-uploaded to the patient's My Health Record.

2. If you dispensed under the wrong patient's My Health Record, you will need to delete the dispense record and re-dispense in full to the correct patient. **DO NOT use the Merge Function** in Fred for this purpose.

Useful links

- For upcoming training opportunities, visit Events and Webinars:
  https://www.digitalhealth.gov.au/newsroom/events-and-webinars

For assistance contact the My Health Record helpline on
1800 723 471 or email help@digitalhealth.gov.au

Australian Government
Australian Digital Health Agency

My Health Record