



Searching, Viewing and Saving MHR Clinical Documents

Note:

These steps assume that your software is connected to the My Health Record system, the patient's Individual Healthcare Identifier (IHI) has been validated in your system, and the patient has a My Health Record.

- 1. Select the My Health Record icon to gain access to the patient's My Health Record, then select the My Health 00:05 2618 Add Cons 83 yrs Record tab. Summary Notes Checklists/Script Archive Obstetric Hx Social My Health Record 03:35 £ Kr 🖉 🔊 🕵 🔛 SM5 55 Add Cons Edit Cons Mark FACT 83 yrs otes Checklists/Script Archive Obstetric Hx Social My Health Record Document List Filter Currently displaying approved Shared Health Summaries, Discharge Summaries, Event Summaries, S Shared Health Summaries 2. The Document List ✓ Discharge Summaries Document Date Service Date Document Organisation Organisation Ty will appear. You can ✓ Event Summaries 22 Nov 2016 eHealth Dispense Record Medical Center General Practice ✓ Specialist Letters filter the list by 22 Nov 2016 eHealth Prescription Record Medical Center General Practice ✓ Referral Letters 22 Nov 2016 e-Referral Medical Center General Practice document type, date ✓ Medicare Documents 22 Nov 2016 eHealth Dispense Record General Practice Pharmacy ✓ Prescribe & Dispense Docs range, and author 22 Nov 2016 Shared Health Summary Medical Center **General Practice** ✓ Patient Created name and HPI-I. If you 22 Nov 2016 eHealth Prescription Record **General Practice** GP Date: Last 3 months 22 Nov 2016 Specialist Letter Medical Center General Practice select a filter(s), select 22 Nov 2016 21 Nov 2016 Medical Center General Practice Discharge Summary **View Document List** thor Name or HPL to apply them. Status: Approved Clear Filter View Document List
- To open/view a particular document, double-click on it.

When opening a document, the **Select Patient Data** box may appear comparing the patient's demographic information in their local medical record to that in the My Health Record document. Select the information you wish to retain/update, then select **Confirm** (right-bottom corner).

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		Genie			CDA	
Ident	fication		_	_		
	Title	Mr	۲	0		
	Surname	Derrington	۲	0	Derrington	
	First Name	Caleb	۲	0	Caleb	
	Gender	м	۲	0	м	
	Date of Birth	15/06/1933	۲	0	15/06/1933	
Addre	55					
	Country	Australia	۲	0	Australia	
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	Suburb	Paddys Flat	۲	0	Paddys Flat	
	Postal Code	2469	۲	0	2469	
	Street Address	4 Old Tenterfield Rd	۲	0	4 Old Tenterfield	
Conta	ct Information					
	Home Phone		۲	0	045555555	
	Mobile Phone	0455555555	۲	0		
	Work Phone		۲	0		
	Email	patient@testemail.com	۲	0	patient@testemail.com	



Australian Government Australian Digital Health Agency

My Health Record

 To save the document to the patient's local medical record, select Save (bottomright corner).

Caleb DERRINGTON DoB 15 Jun J	Shared Health Summar 22 Nov 2016 933 (83y*) SEX Male IHI 8003 6080	Y 0 0004 5922											
START OF DOCUMENT													
Medical Center Author Dr Charley Fletcher (Ger (08) 6212 6900	neral Medical Practitioner)												
Adverse Reactions													
Adverse Reactions													
Substance/Agent	Manifestation	S											
Penicillins (Allergy)	Urticaria												
Medications													
Medications													
Medication	Directions	Clinical Indication	Clinical Indication										
Crestor; coated tablet; 20 mg	one tablet daily. Duration: 360 days.	Hyperlipidaemia	Hyperlipidaemia										
Medical History													
No Procedures are supplied Medical History													
Item	Date	Comment	Comment										
Depression	12 Dec 2013 ->												
Hyperlipidaemia	25 Mar 2013 ->												
Disease;ischaemic heart	25 Mar 2013 ->												
Disease;Parkinsons	12 May 2012 ->												
Cataract	10 Oct 2010 ->	bilateral	bilateral										
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tylesheet Version: 1.2.7	Go Back View Stylesheet Update Style	esheet Print XML Cancel	Save										

- 5. Enter a name for the document, then select **OK**.
- 6. The document will be saved to the patient's local medical record in the **Notes** tab.

	Request Please enter a name for this document								
	My Health Record Doc 3/04/2017								
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Useful Links

- My Health Record Registration Overview https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/registration-overview
- My Health Record Clinical Documents What they are, who can create them, and when to create them <u>https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/view-my-health-record</u>
- Clinical Software Simulators
 <u>https://www.myhealthrecord.gov.au/for-healthcare-professionals/clinical-software-simulators-and-demonstrations</u>

For assistance, contact the Help line on 1800 723 471 (select option 2) www.myhealthrecord.gov.au