

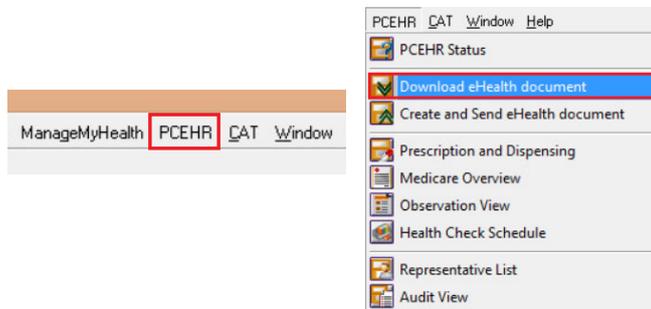


Searching, Viewing and Saving MHR Clinical Documents

Note:

- a) These steps assume that your software is connected to the My Health Record system, the patient's Individual Healthcare Identifier (IHI) has been validated in your system, and the patient has a My Health Record.
- b) My Health Record was previously known as the Personally Controlled Electronic Health Record (PCEHR). PCEHR still appears in MedTech software.

- 1. In the patient's local medical record, select the **PCEHR** tab, then select **Download eHealth Document**.



The **Documents to Download/View** List will appear.

Document Date	Service Date	Document	Organisation	Organisation Type
22 Nov 2016		eHealth Dispense Record	Medical Center	General Practice
22 Nov 2016		eHealth Prescription Record	GP	General Practice
22 Nov 2016		Shared Health Summary	Medical Center	General Practice
22 Nov 2016		Specialist Letter	Medical Center	General Practice
22 Nov 2016		eHealth Dispense Record	Pharmacy	General Practice
22 Nov 2016		eHealth Prescription Record	Medical Center	General Practice
22 Nov 2016		e-Referral	Medical Center	General Practice
22 Nov 2016		Discharge Summary	Medical Center	General Practice

- 2. You can filter the documents list by **Document ID, Date Range, Author (Provider), Status, and Document Type**.



To filter, select the **Filter** icon (top-left corner), then set the parameters and select **OK**.

The 'Document List Filter' dialog box contains the following fields and options:

- Document ID: [Empty text box]
- From Date: 04 Jan 2017
- To Date: 04 Apr 2017
- Author(Provider): All (*)
- Status:
 - Approved (APP)
 - Deleted (DEL)
 - Submitted (SUB)
 - Superseded (SUP)
- Document Type:
 - Shared Health Summary (SHS)
 - Event Summary (EVS)
 - e-Referral (ERF)
 - Discharge Summary (DIS)
 - Specialist Letter (SPL)
 - Australian Organ Donor Register (ADDR)
 - Australian Childhood Immunisation Register (ACIR)
 - Medicare Dva Benefits Report (MDBR)
 - Pharmaceutical Benefits Report (PBR)
 - Consumer Entered Health Summary (CEHS)

The 'OK' button is highlighted with a red box.



3. To open/view a document, double-click on it.

Document	Date	Service Date	Document	Organisation	Organisation Type	Author	Status
eHealth Dispense Record	22 Nov 2016		eHealth Dispense Record	Medical Center	General Practice	Brown Emma D	
eHealth Prescription Record	22 Nov 2016		eHealth Prescription Record	GP	General Practice	Brown Emma D	
Shared Health Summary	22 Nov 2016		Shared Health Summary	Medical Center	General Practice	Brown Emma D	
Specialist Letter	22 Nov 2016		Specialist Letter	Medical Center	General Practice	Brown Emma D	
eHealth Dispense Record	22 Nov 2016		eHealth Dispense Record	Pharmacy	General Practice	Brown Emma D	
eHealth Prescription Record	22 Nov 2016		eHealth Prescription Record	Medical Center	General Practice	Brown Emma D	
e-Referral	22 Nov 2016		e-Referral	Medical Center	General Practice	Brown Emma D	
Discharge Summary	22 Nov 2016		Discharge Summary	Medical Center	General Practice	Brown Emma D	

4. To save the document, select **Save** (bottom-right corner).

A pop-up will appear confirming the document has been successfully saved to the patient's local medical record.

Shared Health Summary
22 Nov 2016
Caleb DERRINGTON DOB: 15 Jun 1933 (83y) SEX: Male IHI: 8003 6080 0004 5922

START OF DOCUMENT

Medical Center
Author: Dr Emma Brown (General Medical Practitioner)
Phone: (08) 6212 6900

Adverse Reactions
Substances/Agents: Penicillins (Allergy)
Manifestations: Lurticaria

Medications
Medications: Crestor
Directions: one tablet daily, Duration: 360 days.
Clinical Indication: Hyperlipidaemia

Medical History
No Procedures are supplied

Medical History

Item	Date	Comment
Depression	12 Dec 2013 ->	
Hyperlipidaemia	25 Mar 2013 ->	
Disease: Ischaemic heart	25 Mar 2013 ->	
Disease: Parkinsons	12 May 2012 ->	
Cataract	10 Oct 2010 ->	bilateral
Loss (of): memory	17 Mar 2009 ->	mild short term
Osteoporosis	27 Feb 2009 ->	
Hypertension	15 Oct 2008 ->	

Immunisations
Immunisations - Administered Immunisations

Vaccine	Date
Immunisation: bioCSL Flavax	13 May 2014
Immunisation: bioCSL Flavax	10 May 2013

Save Remove Close Help

Information

Patient Summary Document Saved Successfully.

OK

The document will also be saved in the **Provider Inbox** section of the patient's local medical record.

Date collected	Date requested	Patient	Folder	Sent By	External Application	Subject	Status
22 Nov 2016 10:33:00 AM	4 Apr 2017 11:22:43 AM	DERRINGTON Caleb (218)	EHR	Dr Emma Brown	PCEHR Document	PCEHR - Patient Summary	I

Useful Links

- My Health Record Registration Overview
<https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/registration-overview>
- My Health Record Clinical Documents – What they are, who can create them, and when to create them
<https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/view-my-health-record>
- Clinical Software Simulators
<https://www.myhealthrecord.gov.au/for-healthcare-professionals/clinical-software-simulators-and-demonstrations>

For assistance, contact the Help line on
1800 723 471 (select option 2)
www.myhealthrecord.gov.au