

Residential Care Transfer Summary (RCTS)

Supporting safe transfer from residential to acute care settings

The Residential Care Transfer Summary (RCTS) may include three different types of documents that are uploaded to My Health Record:



Residential care transfer reason captures why the resident is being transferred and must be uploaded to trigger the transfer overview.

Residential care health summary provides clinical background, diagnoses, allergies and relevant care history.

Residential care medication chart outlines current medications, doses and administrative details.

Residential Care Transfer Overview

Uploading a residential care transfer document to My Health Record generates a Residential Care Transfer Overview. This overview provides access to residential care transfer documents, as well as advance care planning, goals of care and discharge summary documents.

Benefits for residents, their families and carers

- Improved visibility of care
- Greater understanding of a person's health journey
- Enhanced safety during transitions of care
- Increased confidence that care reflects the person's values and preferences
- Accessible across all states and territories.

Benefits for healthcare providers

- Better informed clinical decisions
- Faster access to critical information
- Reduced duplication of tests
- Streamlined clinical document management
- Enhanced safety and continuity across care settings.

Free online training is available on the Agency's [residential aged care webpage](#)

Residential care transfer overview

The screenshot displays the 'Residential care transfer overview' interface. At the top, it shows patient information: 21 Nov 2022, Caleb DERRINGTON, DOB 19 Jun 1932 (89 years), Sex Male, and IHI: 8003 6080 0004 5922. Below this, it indicates the document was generated on Fri, 18 Nov 2022 at 4:15 am AEST. The main content area is titled 'Uploaded by Aged Care Residential Services' and contains three highlighted boxes: 'Transfer Reason' (uploaded by Dr Charlotte Duncan), 'Medication Chart' (uploaded by John Smith), and 'Health Summary' (uploaded by Jenny Evans). Below these are sections for 'Advance Care Information' (a table with columns for Source, Author, Organisation, and Phone), 'Discharge Summaries' (a table with columns for Source, Date, Organisation, and Author), and 'Immunisations'. At the bottom, there are 'Administrative Details' and 'Author Details' sections.