

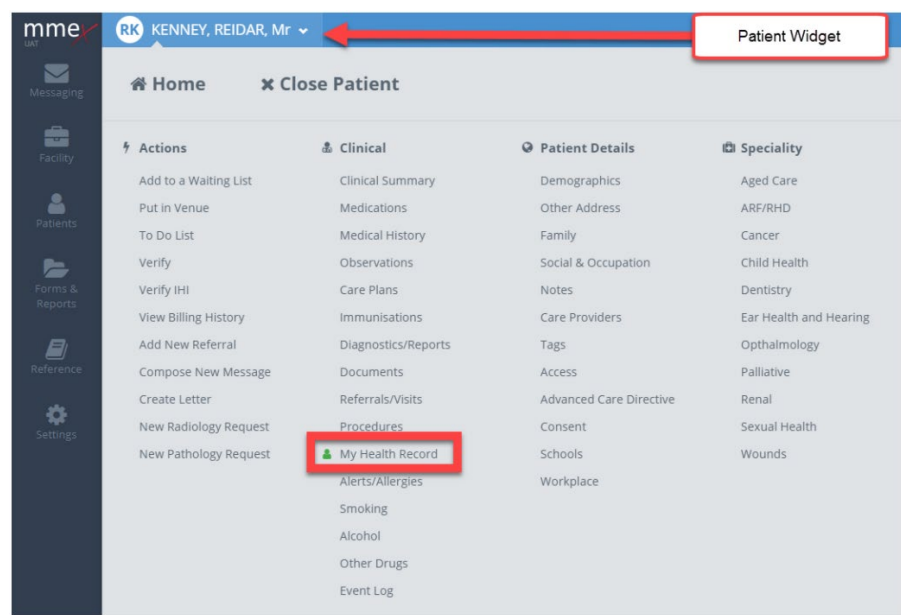
Uploading a Shared Health Summary

Note: These steps assume that your software is connected to the My Health Record system, the patient has a My Health Record and their individual healthcare identifier (IHI) has been validated in your system.

STEP 1:

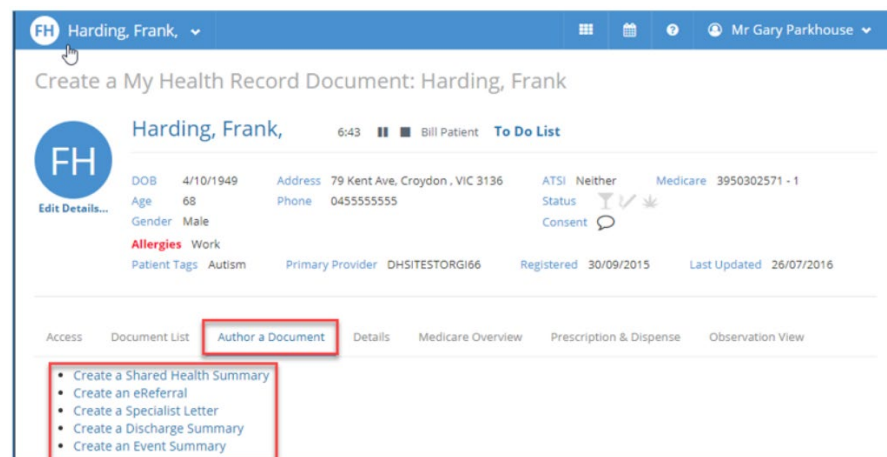
To access the patient's My Health Record:

- Select the **Patient Widget** (top-left corner)
- Then select **My Health Record**.



STEP 2:

Select **Author a Document**. Then select **Create a Shared Health Summary**.



Uploading a Shared Health Summary continued

STEP 3:

Add **History, Allergies and Medications** to be included in the document.

Shared Health Summary

Harding, Frank. 10:54 Bill Patient To Do List

FH Edit Details...

DOB 4/10/1949 Address 79 Kent Ave. Croydon, VIC 3136 ATSI Neither
Age 68 Phone 0455555555
Gender Male Medicare 3950302571 - 1 Status Consent

Allergies Work

Patient ✓ Medical History Allergy/ADR ✓ Medication Confirmation

Add History Show All

Status	Condition	Comment	Started	Ended	Selected	Current Complaint
Ongoing	12p partial monosomy syndrome	12p partial monosomy syndrome	November 2012	November 2014	<input checked="" type="checkbox"/>	<input type="checkbox"/>

STEP 4:

Confirmation will be given once the upload is complete.

Right click for further options **Document generated and uploaded**

Useful links

- Find out more: <https://www.digitalhealth.gov.au/healthcare-providers>
- For upcoming training opportunities, visit Events and webinars: <https://www.digitalhealth.gov.au/newsroom/events-and-webinars>

For assistance contact the My Health Record help line on **1800 723 471** or email help@digitalhealth.gov.au