

Australian Digital Health Agency



Zedmed Clinical Summary Sheet

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Assisting a patient to register for a My Health Record

Note:

Guidance on preparing your organisation to register patients for a My Health Record can be found at: https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/register-patients-for-my-health-record

Reception Eliza 1. In the **Reception** tab, select Patients (F4) 19/09/1976 Patients, then search for and open the patient's local Waiting Room * record. Appointments Select Register for My Health Record (bottom-right Daily Reports corner). Banking Previous IHI Deteils 18/12/2014 10:05:36 AM Clinical Records Delete Print Online PV DVA PV Close Cancel Help Eind Notepad _ 🗆 🗙 0 My Health Record Assisted Registration Step 1 - Identity Details Patient/consumer details 2. Review the patient's Demographic Details IHI Number Identity Details to verify Family Name Curtin 8003 6080 0004 5914 they are correct, then select Given Name Elizabeth Next. • Gender F Date of Birth 18/08/1978 . Medicare 29507900811 Vetera Neither Aboriginal nor Torres Strait Islander origin -> Next Cancel Help 3. Confirm with the patient - -2 My Health Record Assisted Registration what information they consent to being included in Step 2 - Consent information their My Health Record and select their responses in the drop-down menus. Future MBS information -Select the tick box to Past MBS information confirm you have obtained Future PBS information the patient's consent to • Past PBS information create a My Health Record Australian Organ Donor Registry information for them and upload Australian Childhood Immunisation Registe Information documents to it, then select Next. Consent to register and upload documents obtained from the individual 🖛 Back 🔷 Next 📲 Cancel Help



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	my fredrifficeord Assisted hegistration
Step 3 - Ide	ntity verification
dentity Verification M	Aethod
Attending third or	r more consultation and Medicare/DVA card
C Attending hospita	al with their clinical referral and Medicare/DVA card
Enrolled and atte	nding Aboriginal Medical Service and Medicare/DVA card
Attending third o	r more consultation and has a My eHealth Record
C Identity verified b	y referee consistent with My eHealth Record requirements
Resident of Age	d Care Facility and Medicare/DVA card
100pts of docum	ientary evidence consistent with My Health Record Consumer Identity Framework
[™] Other criteria app	proved by the System Operator
Hesponse (return	ed to user)
Hesponse (return	- Back Cancel Finish
Hesponse (return	ea to user)
Hesponse (return	
Hesponse (return	Back Cancel Finish Information Registration for Elizabeth Curtin was completed successfully SUCCESS
Hesponse (return	
Hesponse (return	
	ee to userj
Hesponse (return	
	Information Registration for Elizabeth Curtin was completed successfully OK
Hesponse (return	

4. Select an Identity Verification Method.

- 5. Select an Identity Verification Code (IVC) delivery method (how the patient would like to receive their IVC), then select Finish
- A pop-up will appear confirming the My Health Record has been successfully created. Select OK.
- 7. A pop-up will appear confirming the IVC has been sent to the patient. If **Response (returned to user)** was selected as the IVC delivery method, the patient's IVC will appear in the pop-up to print and provide to the patient.

Useful Links:

- My Health Record Registration Overview
 <u>https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/registration-overview</u>
- Assisted Registration Guide for Healthcare Providers and Readiness Checklist
 https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/register-patients-for-my-health-record
- Clinical Software Simulators
 <u>https://www.myhealthrecord.gov.au/for-healthcare-professionals/clinical-software-simulators-and-demonstrations</u>

For assistance, contact the Help line on 1800 723 471 (select option 2) www.myhealthrecord.gov.au