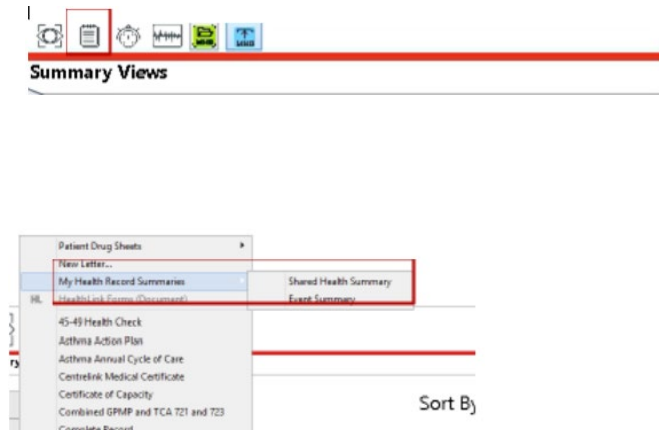


Uploading a Shared Health Summary

Note: These steps assume that your software is connected to the My Health Record system, the patient has a My Health Record and their individual healthcare identifier (IHI) has been validated in your system.

STEP 1:

Select the Quick Documents icon, then select **My Health Record Summaries** and **Shared Health Summary**.



STEP 2:

The Shared Health Summary will auto-populate with information from the patient's local medical record.

Tick/untick the items to include/not include in the Shared Health Summary, then select **Next (Preview)**.

Shared Health Summary

Patient Details

Name	Derrington, Caleb	IHI	8003 6280 0004 5322	File No.	20	Phone	0459555555	ATSI	Neither Aboriginal nor Torres Strait Islander origin
DOB	15/06/1933	Sex	Male	Address	4 Old Tenfield Road, PADDYS FLAT, 2469				
Medicare Card	29507	DVA							

Jump to → [Source](#) [Allergies](#) [Medicine](#) [History](#) [Immunisation](#)

Health Summary Source

Doctor Name	Green, Dr Carl (CG)	HPH	8003 6199 0002 1749	Healthcare Role	General Medical Practitioner			
Clinic Name	DEMONSTRATION SYSTEM	HPH-O	8003 6215 6669 0916	Clinic Address	60 Albert Road, SOUTH MELBOURNE, 3205			
				Clinic Phone	03 9284 3300			
				Clinic Fax	03 9284 3399			

Allergies and Adverse Reactions

Reason for nothing listed / selected	Age	Reaction Description
☒	Penicillin	Immediate (Moderate) Urticaria/Angio-Edema

Medicine

Reason for nothing listed / selected	Medications	Directions	Clinical Indication	Comments
☒	Aripiprazole Tablets (Tablet, Coated) 30 mg [30]	Take 1 tab nocte		
☒	Clozapine Tablets (Tablet, Coated) 20 mg [30]	Take 1 tab daily		
☒	Mirtazapine 30mg Tablets (Tablet) [100]	Take 1 tab 3 times a day		
☒	Venlafaxine HCT 35 mg Once-a-day Tablets [100]	Take 1 tab weekly		
☒	Aripiprazole HCT 300/12.5 Tablets [100]	Take 1 tab daily		
☒	Mirtazapine HCT 30mg [100]	Take 1 tab daily		
☒	Mirtazapine Sustained Release Tablets [100]	Take 1 tab daily		

Medical History

Problems/Diagnosis

Reason for nothing listed / selected	Problems/Diagnosis	Date of Onset	Comments
☒			

Procedure

Reason for nothing listed / selected	Procedure	Date/Time Started	Comments
☒			

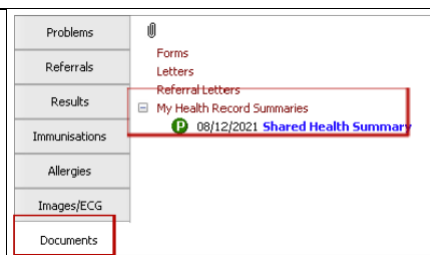
Other Medical History

Reason for nothing listed / selected	Description	Time Interval	Comments
☒	Depression	Dec 2013	
☒	Hypertension	Mar 2013	
☒	Ischaemic Heart Disease	Mar 2013	
☒	Parkinsons Disease	May 2012	
☒	Catexact - Bilateral	Oct 2010	
☒	Loss of Memory - Mild Short Term	Mar 2009	
☒	Osteoporosis	Feb 2009	

Save Draft **Next (preview)** Cancel

STEP 4:

The Shared Health Summary will also save to the patient's local medical record in the **Documents** tab.



Useful links

- For further information about shared health summaries visit: [Clinical documents](#)
- How and when to view a My Health Record: [My Health Record for healthcare providers](#)