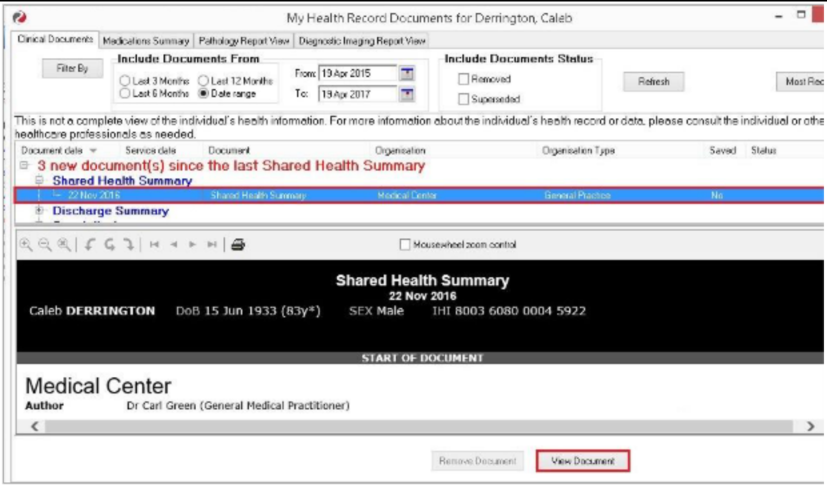
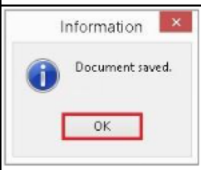
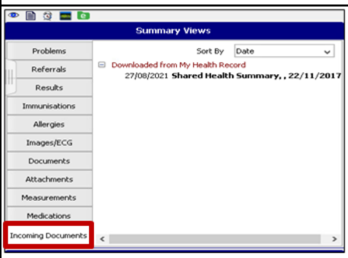
Zedmed Fact sheet

Viewing Clinical Documents in My Health Record

Note: These steps assume that your software is connected to the My Health Record system, the patient has a My Health Record and their individual healthcare identifier (IHI) has been validated in your system.

STEP 1: To access the patient's My Health Record, select the green 'MHR' **My Health Record icon** above the **Summary Views panel**	
STEP 2: The **My Health Record Documents** screen will appear with the **Clinical Documents** tab displayed by default. This shows the list of recent documents in the patient's My Health Record. You can filter the list by document type by selecting the **Filter by** button then click to expand **Clinical Documents**. Tick the relevant document type then click **OK**. You can also filter by date range by specifying date parameters. If you have set filters, select **Refresh** to apply them.	

<table>
<tr><td>STEP 3:
To view a document, double click on it. Alternatively, click to highlight the document then select View Document. When a document is highlighted, a preview will appear below the list.</td><td>
</td></tr>
<tr><td>STEP 4:
To view a document, double click on it. Alternatively, click to highlight the document then select View Document. When a document is highlighted, a preview will appear below the list.</td><td>
</td></tr>
<tr><td>STEP 5:
A pop-up will appear confirming that the document has been successfully saved. Select OK</td><td>
</td></tr>
<tr><td>STEP 6:
The document will save to the patient's local medial record in the Incoming Documents tab.</td><td>
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