

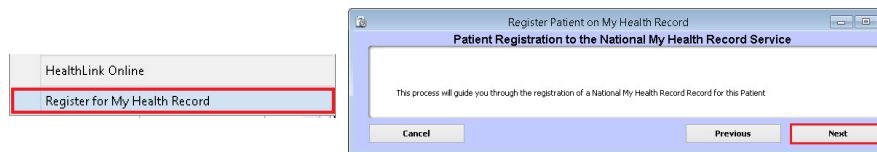


Assisting a patient to register for a My Health Record

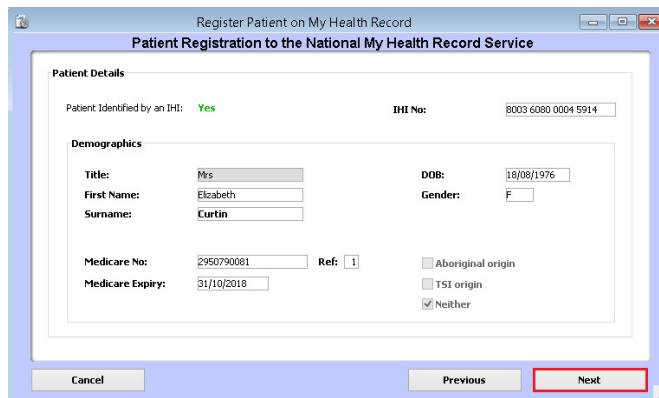
Note:

Before undertaking these steps, please ensure your organisation is registered to participate in My Health Record and has fulfilled the requirements outlined in the Assisted Registration – Readiness Checklist, available at: <https://myhealthrecord.gov.au/internet/mhr/publishing.nsf/Content/assisted-reg-readiness-checklist>

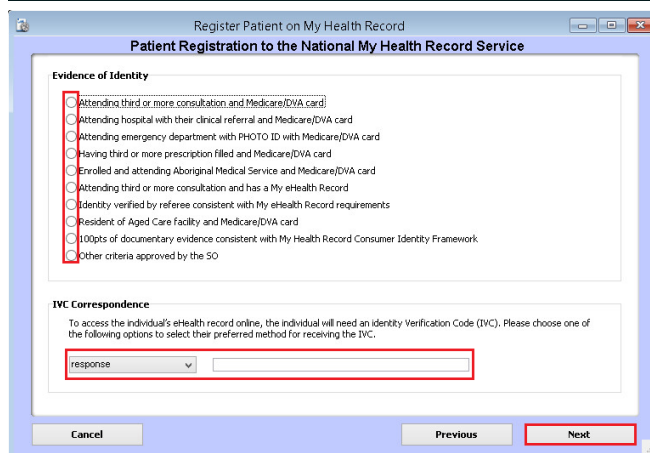
1. In the patient’s local medical record, select the **Tools** tab, then select **Register for My Health Record**. A pop-up will appear. Select **Next**.



2. Review the patient’s details to ensure they are correct, then select **Next**.



3. Select an **Evidence of Identity** method.



4. Select an **IVC Correspondence** option (how the patient would like to receive their IVC) from the drop-down menu, then select **Next**.

5. Confirm with the patient what information they consent to being included in their My Health Record and select the responses in the drop-down menus. Select **Next**.

